Agenda

- Introduction and agenda overview
- Unemployment Insurance
  Ramona Hernandez, Client Advocate Supervisor
  Department of Economic Security
- ARIZONA@WORK Services
Unemployment Insurance

Ramona Hernandez,
Client Advocate Supervisor
Department of Economic Security

Review of Arizona Unemployment Basic Information Sheet

- How to apply – [www.azui.com](http://www.azui.com)
- Weekly benefit $240 / week up to 26 weeks
- Payments go onto a Bank of America Card
- One week waiting period after earnings before filing
## Unemployment Insurance

**Ramona Hernandez,**  
Client Advocate Supervisor  
Department of Economic Security

### Review of Arizona Unemployment Basic Information Sheet

- Must file weekly claim at www.azui.com
- Must search for work 1 contact on four separate days
- Report any earnings you have during the claim week

### Weekly Claim

It is important that you file a weekly claim beginning the Sunday after you initially apply for benefits (whether or not your application has been approved) but no later than Friday 6:00 p.m. (MST). All weekly claims for benefits are for a calendar week beginning Sunday and ending Saturday. To file a weekly claim online, use the secure website [www.azui.com](http://www.azui.com) under section “Online Services” select, “File Your Weekly Claims”.

### Work Search Requirements

You must make an active and continuous effort to seek work each week you claim benefits. To meet the work search requirements you must make at least one (1) contact on four (4) different days of the week. If you do not meet that minimum requirement, you will be disqualified until you return to work and earn eight (8) times your weekly benefit amount. You have the option to “Decline to File” for any week that you do not meet the work search requirements. You can find the “Work Search Log” by clicking [this link](https://www.azdes.gov/InternetFiles/InternetProgrammaticForms/doc/UB-101-A-FF.DOC).

### Reporting Earnings

If you work or earn any money including part-time or temporary work, you must report the total amount you earned before deductions when you file your weekly claim even if you have not been paid at the time you file your weekly claim. You may earn up to $30.50 in a week without affecting your weekly benefit. If you earn over $30.50 in a week, we will deduct each dollar in earnings over that amount from your weekly benefit amount. (Weekly benefit amount = $240; earnings = $100; unemployment insurance will pay $170 which is the difference between the weekly benefit amount and earnings plus a $30 allowance).

### Issues

If there are any pending issues on your claim, the Department (ADES) has 21 days in which to resolve the issues, as long as all necessary requested information has been received. You have the right to file an appeal on any determination or decision that denies you benefits.
Unemployment Insurance

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Review of Arizona Unemployment Basic Information Sheet

- Enroll in Arizona Job Connection
  - State job posting service that connects you to employers
  - It also enrolls you in additional benefits that will be described in the next section.

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Employment Service
To receive Unemployment Insurance benefits in Arizona you must be registered with the State Employment Service on their secure website www.azjobconnection.gov. When you file a new Unemployment Insurance claim a basic registration is automatically created. It is recommended that you go in person to the local employment (One Stop) office to complete a full registration. There are many services and tools available to help you with your search for work. To find a location near you, visit our secure website www.azdes.gov select the “Employment” tab. On the next page select “Employment Service”. There will be a link at the bottom of the page for office locations.
Let’s be honest, searching for a job is stressful.

However, you are not alone in the process. Our team is here with supportive tools to assist you.
- Workshops
- One-on-one
- Training

Support for Your Search

Career Counseling
Providing job seeker advisement and assistance with career planning and job search

Employment Assistance
Connecting qualified and trained talent to companies.

Talent Development
Professional skills with a five day employability workshop. Soft skills, communication, working in teams, and interview skills.
Where can I get support?

Job Centers provide you access to one-on-one support and grant programs that increase your skills.

Helpful websites:
ARIZONAatWORK.com
- Listing of events such as recruiting events and workshops.
- List of center locations
- Job search support information (coming)

Arizona Job Connections
- Enrolls you into services
- Increases resume visibility
We do not interview or send out resumes everyday, it is skill that requires refinement.

Enrolling in Arizona Job Connections provides you free access to
• Workshops
• Job leads
• Recruiting events

— Arizona@Work Website
Self-register at Arizona Job Connections

- A requirement as you go through the UI process.
- It will give you access to supportive services
  - Resume review and writing
  - Workshops
  - Job search assistance
  - Connection to federally funded training dollars

— Arizona@Work Website
Important Next Steps

Go to a job center location convenient to you
• Talk to a career advisor
• Get resume feedback
• Find additional job leads
• Ask about job training to increase your competitiveness

Bring the following:
• Photo ID
• Social Security Card
• Proof of “right to work” (passport, birth certificate)
• Severance Letter from the company
• Proof of income (last paystub or tax return)
Thank You

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